MURRIETA VALLEY UNIFIED SCHOOL DISTRICT

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING

June 20, 2019

A. CALL TO ORDER

President Paul Diffley called the Regular Meeting of the Board of Education to order at 4:30 p.m. at the Murrieta Valley Unified School District Support Center, 41870 McAlby Court, Murrieta, California.

A.1 Establishment of Quorum

A quorum was established with the following board members present:

Kenneth Dickson – Trustee Area 3 Paul Diffley – Trustee Area 5 Linda Lunn – Trustee Area 4 Oscar Rivas – Trustee Area 1 Kris Thomasian – Trustee Area 2

A.1 Public Comments regarding Closed Session

None

B. CLOSED SESSION

The Board adjourned into Closed Session to discuss the following item:

B.1 Public Employee Performance Evaluation – District Superintendent Pursuant to Government Code 54957, the Board met to discuss the evaluation of the District Superintendent.

C. PUBLIC SESSION

C.1 Call to Order / Report Out of Closed Session

President Diffley reconvened the meeting into public session at 4:59 p.m. He confirmed that a quorum was established with all Board members in attendance and said that the meeting was being audio recorded.

Staff Members Present

Patrick Kelley, Superintendent/Secretary to the Board Darren Daniel, Assistant Superintendent, Human Resources Bill Olien, Deputy Superintendent, Business and Operations Mary Walters, Assistant Superintendent, Educational Services Julie Diaz, Assistant Superintendent's Secretary

C.2 Report Out of Closed Session

President Diffley announced that the Board met in Closed Session to discuss the performance evaluation for the District Superintendent.

C.3 Pledge of Allegiance

Board member Linda Lunn led the Pledge of Allegiance.

C.4 Approval of Agenda

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Linda Lunn. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

C.5 Communications

a. Public Comment

None

b. Employee Organizations Communication

None

c. Superintendent Communication

Superintendent Patrick Kelley wished everyone a nice restful summer.

d. Board Communications

Board member Oscar Rivas said he is very grateful for the opportunity to serve as a School Board member. He thanked the staff for being so helpful during his first year of service.

Board member Kris Thomasian reported attending the District Retirement Celebration, Council PTA Dinner and Installation, CTE Awards at Murrieta Mesa, and the Administrative retreat. Mrs. Thomasian stated that she loved the honest perspective the community and students brought to the Administrative retreat this year.

Board member Ken Dickson congratulated staff on a very successful school year. He attended promotions, graduations and the State of the City. Mr. Dickson congratulated the retirees and welcomed all the new faces to the district.

Board member Linda Lunn expressed her gratitude to have Mr. Rivas as a new Board member. She had high praise for the Administrative retreat format this year with the inclusion of community members and students. Mrs. Lunn attended the State of the City along with many of the other celebratory events held this time of the year.

Board member Paul Diffley thanked PTA for all they do for our students. He stated that he is so glad we are recognizing the CTE students and expressed how important the awards evening is. He thanked the staff members who contributed to the LCAP report. He said this very complex and detailed report shows the quality of staff in Murrieta. Mr. Diffley also commended the crew that sets up the graduation events for their really nice job.

C.6 Approval to add Sharl R. Schaniel, Payroll Supervisor, to the Certification of Authorized Signatures Form 3350T

<u>Action Taken</u>: Motion by Kenneth Dickson / Second by Oscar Rivas. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

C.7 Certification of authorized agents for the 2019/20 school year

<u>Action Taken</u>: Motion by Linda Lunn / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

The following personnel serve as authorized agents to sign contract documents and other legal documents on behalf of the school district for the 2019/20 school year:

Patrick Kelley, Superintendent William C. Olien, Deputy Superintendent Darren Daniel, Assistant Superintendent, Human Resources Mary Walters, Assistant Superintendent, Educational Services Stacy Matusek, Chief Financial Officer

The following personnel serve as authorized agents to sign revolving cash/clearing account for the 2019/20 school year:

Patrick Kelley, Superintendent William C. Olien, Deputy Superintendent Darren Daniel, Assistant Superintendent, Human Resources Mary Walters, Assistant Superintendent, Educational Services Stacy Matusek, Chief Financial Officer Dawn M. Cherry, Coordinator, Fiscal Services E.T. Flores, Accounting Supervisor Tiana Barton, Accounting Supervisor Sharl R. Schaniel, Payroll Supervisor

D. CONSENT CALENDAR

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Kenneth Dickson to approve the Consent Calendar as presented. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

D.1 Ratification of report of Purchases and Warrants issued

Report of purchases from April 26, 2019 through June 6, 2019, and warrants issued on claim number X173973 and X174048 through X175350 in the amount of \$7,441,548.86.

SITE	DONOR	EST. VALUE
Duck and Flammantan	Bill Strathmann/ Network for Good	\$20.00
Buchanan Elementary	Box Tops for Education	\$265.20
Colo Conven Flomenton	Jamieson Family Ice	\$153.22
Cole Canyon Elementary	Edison International – YourCause	\$60.00
Mails Elementary	American Heart Association	\$300.00
	PTA	\$300.00
	Bobs Furniture	\$2,500.00
Murrieta Mesa High	Pechanga Resort & Casino	\$35,000.00
	The Walling Group	\$20,000.00
Rail Ranch Elementary Jamieson Family Ice		\$145.20
	The Benevity Comm. Impact Fund	\$105.00
Shivela Middle	Chevron Matching Employee Fund	\$100.00

D.2 Acceptance of Donations

D.3 Approval to Dispose of Obsolete/Unusable Materials

QUANTITY

ITEM DESCRIPTION

D.4 Approval of new job descriptions for Executive Director – Human Resources and Assistant Director of Special Education

D.5 Approval of Clinical Training Affiliation Agreement with Burrell College of Osteopathic Medicine

D.6 Approval of overnight and/or out-of-state field trips

McElhinney & Warm Springs Middle Schools Cheer Camp Rancho Mirage, CA July 22-24, 2019 Shivela Middle School Leadership Retreat Running Springs, CA September 20 - 22, 2019 **Murrieta Mesa High School** Leadership Academy Camp Pendleton, CA June 24-29, 2019 Yearbook Camp San Diego, CA July 8-11, 2019 Green Valley Lake, CA July 22-26, 2019 Cross Country Camp **Murrieta Valley High School** PLNU Girls Basketball Camp San Diego, CA June 28-30, 2019 July 7-10, 2019 CADA Summer Camp Santa Barbara, CA July 15-18, 2019 Yearbook Camp Ontario, CA CSULB Dance Team Camp Long Beach, CA July 24-27, 2019 Chamber Choir Retreat Julian, CA August 22-24, 2019 Drama Officers Retreat Lake Skinner, CA August 29-30, 2019 **JROTC** Orientation August 30-September 1, 2019 Murrieta, CA September 5 - 7, 2019 Jazz Choir Retreat Big Bear, CA Mock Trial Tournament Irvine, CA September 15 - 22, 2019 Vista Murrieta High School Westmont Basketball Tournament Santa Barbara, CA June 28-30, 2019 Leadership Summer Planning Retreat Murrieta, CA July 17-18, 2019 CADA Camp Santa Barbara, CA July 23-26, 2019 July 25-27, 2019 Cheer Camp Riverside, CA **Redlands Football Camp** July 26-28, 2019 Redlands, CA Cross Country Camp Big Bear, CA July 31 - August 4, 2019 Dance Team Camp Desert Springs, CA August 4-7, 2019 Varsity Football Game Sacramento, CA September 5 - 7, 2019

E. HUMAN RESOURCES

Approval of 2019/20 Certificated and Classified Staffing Plans E.1

Action Taken: Motion by Kenneth Dickson / Second by Oscar Rivas. Motion passed by the following vote:

Running springs, CA

September 6 - 8, 2019

- Yes Kenneth Dickson
- Yes Paul Diffley

Leadership Retreat

- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

Approval of revised Certificated Management Salary Schedule, effective July 1, 2019 E.2

Action Taken: Motion by Kris Thomasian / Second by Linda Lunn. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Linda Lunn Yes
- Yes Oscar Rivas
- Kris Thomasian Yes

E.3 Approval of Personnel Report

<u>Action Taken</u>: Motion by Linda Lunn / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

Type: R = Replacement G = Growth

MANAGEMENT/CONFIDENTIAL PERSONNEL – PROMOTION

Employee:	Denise Buonauro	Effective Date:	
From:	Senior Program Specialist – Special Education	Type:	
To:	Assistant Director of Special Education – Special Educat	ion	
Employee: From: To:	Francisco Debaran Therapist – Special Education Senior Behavioral Health Therapist – Special Education	Effective Date: Type:	
Employee:	Steven Gooch	Effective Date:	, - ,
From:	Senior Program Specialist – Special Education	Type:	
To:	Assistant Director of Special Education – Special Educat	ion	
Employee: From: To:	Tiffany Lockhart Therapist – Special Education Senior Behavioral Health Therapist – Special Education	Effective Date: Type:	

CERTIFICATED PERSONNEL – NEW HIRE

	Michael Houghton PE Teacher – Vista Murrieta High	Effective Date: Type:	
Name:	Haley Jonswold	Effective Date:	
Position:	RSP Teacher – Thompson Middle	Type:	
Name:	Cynthia Meza	Effective Date:	7/01/2019
Position:	Teacher, Temporary – Mails Elementary	Type:	50/50
Name:	Brad Pulverenti	Effective Date:	
Position:	Band Director – Murrieta Valley High	Type:	
Name:	Megan Sernulka	Effective Date:	, , , , ,
Position:	Teacher, Temporary – Mails Elementary	Type:	
Name:	Brandon Trujillo	Effective Date:	1 - 1
Position:	RSP Teacher – Vista Murrieta High	Type:	

CERTIFICATED PERSONNEL – PROMOTION/TRANSFER

	Amanda Debert Teacher – Murrieta Valley High Assistant Principal – Shivela Middle	Effective Date: Type:	
Employee: From: To:	Rochelle Walker Child Development Teacher – Family Services Supervisor – Family Services	Effective Date: Type:	

E.3 Approval of Personnel Report (continued)

CLASSIFIED PERSONNEL – PROMOTION OR TRANSFER

Employee:	Kenneth Armstrong	Effective Date:	7/23/2019
From:	Custodian - Operations	Туре:	R
To:	Locker Room Attendant – Murrieta Mesa High		
Employee:	Railene Flores	Effective Date:	7/01/2019
From:	Office Clerk I – Alta Murrieta Elementary	Type:	R
То:	Attendance Clerk – Alta Murrieta High		
Employee:	Jody Maloney	Effective Date:	7/01/2019
From:	Account Technician – Centralized Support Services	Туре:	R
То:	Secretary II – Superintendent's Office		
Employee:	Laurie Routledge	Effective Date:	7/01/2019
From:	Purchasing Clerk – Centralized Support Services	Туре:	R
То:	Guidance Technician – Murrieta Mesa High		
Employee:	Kurt Scholz	Effective Date:	7/01/2019
From:	Custodian Lead – Operations	Туре:	R
То:	Groundskeeper I – Grounds		

CLASSIFIED PERSONNEL – NEW HIRE

 Lora Cornelison Nutrition Worker I – Nutrition Services	Effective Date: Type:	
 Jasmine Jackson School Bus Driver - Transportation	Effective Date: Type:	
 Melissa Ybarra Child Care Worker II – Family Services	Effective Date: Type:	

RESIGNATION – CERTIFICATED AND CLASSIFIED

Employee # – Effective Date 176400 – 6/14/2019

E.4 Approval of Employment Contract for Executive Director, Human Resources

President Diffley announced this contract is for a three-year term July 1, 2019 - June 30, 2022, and that the salary for this position is based on the Certificated Management salary schedule effective July 1, 2019 and includes the same fringe benefits provided to senior administrators under contract.

<u>Action Taken</u>: Motion by Kenneth Dickson / Second by Linda Lunn. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

E.5 Approval of Employment Contract for District Superintendent, Patrick Kelley, effective July 1, 2019 through June 30, 2023

President Diffley reported out that in accordance with board Policy 2121, the Governing Board will take action to approve a four-year employment contract effective July 1, 2019 through June 30, 2023, which includes an annual base salary of \$252,150 and continues with past practice of providing for a 2.5% annual step adjustment subject to receiving a satisfactory annual evaluation. Retiree health and welfare benefits have been amended to allow for participation for a maximum of ten years.

Board members expressed their immense gratitude to Mr. Kelley for his unwavering dedication to the students of our district. They appreciate the way he handles situations with grace and a calm demeanor. They stated that he is an integral part of the ascendancy in our district and an absolute joy to work with.

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

E.6 Authorization for Speech Pathologists to be employed under Education Code 44831 for the 2019/20 school year

Jessica Bozarth	Ashley Crutchley	Jennifer Geary	Lindsay Grant
Tessa Jensen	Annette Macher	Elizabeth Morrison	Jaclyn Shasha
Samantha Tutten	Heidi Zinn		

<u>Action Taken</u>: Motion by Oscar Rivas / Second by Kris Thomasian. Motion passed by the following vote:

Yes Kenneth Dickson

Yes Paul Diffley

Yes Linda Lunn

- Yes Oscar Rivas
- Yes Kris Thomasian

E.7 Assignment of High School Teachers to teach in a departmentalized classroom per Education Code 44263

Aaron Ballou	Industrial & Technology Education
Molly Sovacool	American Sign Language
Brad Stein	English

<u>Action Taken</u>: Motion by Oscar Rivas / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

E.8 Approval of Declaration of Need for Fully Qualified Educators for the 2019/20 school year

<u>Action Taken</u>: Motion by Linda Lunn / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

F. EDUCATIONAL SERVICES

F.1 Approval of the Local Control and Accountability Plan and Local Control Funding Formula for fiscal year 2019/20

Board members individually thanked staff and commented on the way everything is so clearly spelled out and aligns perfectly with the goals.

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Linda Lunn. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

F.2 Approval Local Control and Accountability Plan Federal Addendum

<u>Action Taken</u>: Motion by Oscar Rivas / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

F.3 Approval of the 2019/20 application for funding Consolidated Application and Reporting System (CARS)

<u>Action Taken</u>: Motion by Kenneth Dickson / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

F.4 Approval of Resolution No. 18/19-22 approving the 2019/20 California Department of Education Child Development Contract CSPP-9383 to provide state preschool services and authorize designated personnel to sign contracts for fiscal year 2019/20

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Linda Lunn. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

F.5 Approval of the 2018/19 Program Self-Evaluation Annual Report for Murrieta Valley Unified School District Early Childhood Education State Preschool program

Kate Hamaker, Director of Family Services introduced Kathleen Israelsen, incoming Director of Family Services. Ms. Israelsen provided an update on the State Preschool program.

<u>Action Taken</u>: Motion by Linda Lunn / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian
- F.6 Approval to authorize Kathleen Israelsen, incoming Director of Family Services, as Licensee to Execute in the name of the Murrieta Valley Unified School District, all necessary applications and documents to the Department of Social Services Community Care Licensing

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

F.7 Designation of representatives to the California Interscholastic Federation (CIF) Southern Section, Southwestern League for the 2019/20 school year

Mark Pettengill, Principal, Murrieta Valley High Darin Mott, Athletic Director, Murrieta Valley High Carl Galloway, Athletic Director, Vista Murrieta High John Broussard, Athletic Director, Murrieta Mesa High

<u>Action Taken</u>: Motion by Oscar Rivas / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

F.8 Review of instructional minutes for the 2019/20 school year

The Board received this information for review.

G. BUSINESS AND OPERATIONS

G.1 Adoption of the 2019/20 fiscal year budget for the Murrieta Valley Unified School District and certification of review of budget in accordance with state adopted criteria and standards

Bill Olien, Deputy Superintendent reviewed the key components of the district's 2019/20 proposed budget. The report shows proposed budget revenues of \$250,407,208 and expenditures totaling \$261,376,028. He reported an average daily attendance of 22,112 with zero-growth projected. Mr. Olien stated that the 2019/20 proposed budget and multi-year projections indicate that the district will be able to meet its financial obligations for the budget year and two successive fiscal years.

<u>Action Taken</u>: Motion by Oscar Rivas / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.2 Murrieta Canyon Academy campus improvement update

Bill Olien, Deputy Superintendent and Richard Nowicki, partner with Baker Nowicki Design Studio presented the revised conceptual design for Murrieta Canyon Academy, based on stakeholder feedback. Mr. Olien reviewed the progress to date and outlined the next steps for the project.

G.3 Adoption of Resolution No. 18/19-23 authorizing the Educational Protection Account (EPA) requirements

<u>Action Taken</u>: Motion by Oscar Rivas / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.4 Review of Associated Student Body Financial Reports for the quarter ended March 31, 2019

The board received this report for information.

G.5 Public Hearing regarding Resolution No. 18/19-24 authorization to enter into an Energy Services Contract

President Diffley opened the public hearing at 6:36 p.m. and asked for public comments or questions. Hearing none, he closed the hearing at 6:36 p.m.

G.6 Approval of Resolution No. 18/19-24 authorization to enter into an Energy Services Contract

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Linda Lunn. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.7 Approval of Energy Service Contract with Champion Electric, Inc. pursuant to Government Code section 4217.10 et seq.

<u>Action Taken</u>: Motion by Oscar Rivas / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.8 Approval of an Addendum to the MVUSD New High School No. 3 (Murrieta Mesa HS) Environmental Impact Report (SCH No. 2004111126)

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Oscar Rivas. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.9 Approval to award a contract to Reed Family Enterprises, Inc. in the amount of \$686,000 for Avaxat Elementary School Pod Conversion Project Bid No. 06122019, pending legal counsel review

<u>Action Taken</u>: Motion by Linda Lunn / Second by Kenneth Dickson. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.10 Approval to award a contract to Dalke & Sons Construction, Inc. in the amount of \$343,480 for Shivela Middle School Special Day Class (SDC) Classroom Project, Bid No 6132019, pending legal counsel review

<u>Action Taken</u>: Motion by Kenneth Dickson / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.11 Adoption of Resolution No. 18/19-25 authorizing and providing for the levying of special taxes within various Community Facilities Districts

<u>Action Taken</u>: Motion by Kenneth Dickson / Second by Kris Thomasian. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.12 Authorization for Deputy Superintendent of Business and Operations to award construction contracts between Board meetings summer of 2019

<u>Action Taken</u>: Motion by Kris Thomasian / Second by Linda Lunn. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

G.13 Approval to facility use agreements between Murrieta Valley unified School District sites and organizations for fiscal years 2018/19 and 2019/20

<u>Action Taken</u>: Motion by Linda Lunn / Second by Oscar Rivas. Motion passed by the following vote:

- Yes Kenneth Dickson
- Yes Paul Diffley
- Yes Linda Lunn
- Yes Oscar Rivas
- Yes Kris Thomasian

McElhinney Middle AIEF and Tower Bridge

- Murrieta Mesa HighGenesis HoopsMurrieta Rams Youth & CheerSo Cal Union FCTop NotchUSA Volleyball
- Vista Murrieta High Murrieta Makos

H. CLOSED SESSION (Optional)

None

I. ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Approved by the Governing Board August 8, 2019

Junda J. Jun Linda Lunn Clerk of the Board